

Facilities Committee Meeting Minutes

Monday, April 25, 2022

5:30 p.m. (virtual)

Present: Rita Kennedy, BOE Member
Brooke Bass, BOE Member
Lisa Brady, Superintendent
Ron Clamser, Jr., Assistant Superintendent
Darrell Stinchcomb, Assistant Superintendent
Dave Robertin, Director of Facilities
Garrett Hamlin, Tetra Tech
Thomas Farlow, Tetra Tech
Sara Sellitti, Community Member

- 1. Update on Softball Field** - Tom provided the committee with an update on the softball field project. There have been several meetings on site with Tetra Tech, Calgi, the contractor, and representatives from the district and softball team. The issues previously identified with the concrete protruding from the dugouts, the moisture of the infield, and growth of the outfield sod have been satisfactorily addressed. Given the progress of these items, the team has reached consensus that the field will be complete and ready to be turned over to the district in time for the softball team to play their May 10th game on the field. At this time, to preserve the condition of the field and foster its growth, all other use of the field will be limited until September. The board members asked Tetra Tech to obtain written assurances from the contractor that the warranty on the field will not be compromised by opening of the field. Upon receipt of these assurances, Ron will inform the committee.

Tom also reported that a change order will be submitted to the softball field project that will include installing a pathway through the wooded area to the CV fence. The installation will also include adding a gate to the area of the fence. Ron has been in communications with CV regarding the project. Tom reported that the pathway installation should be completed within the next few weeks.

- 2. Capital Project Phase II** - Tom provided the committee with an update on the current capital project budget. He reported that we are estimating an approximate \$4.3 million is available for selection of phase II project options. Tom presented various options for the phase II projects which are included in the powerpoint presentation. The next steps are to finalize project scope and project budget with Calgi and develop a timeline to present at a future committee meeting. Once the scope is finalized, the projects will be submitted to SED for approval, with anticipated construction during summer 2024.
- 3. Update on Pest Management at Springhurst** - Ron shared with the committee an update on the termite mitigation plan currently in place at Springhurst. Ron met with Sara Sellitti on Friday to look at areas of concern that she alerted him to. There were several termite bait traps that had been dislodged from the ground, and several bait were visibly in need of servicing. Ron reported to the committee that while the termites have been eradicated, the recommendation from the pest management company is to keep the traps in place to prevent a recurrence of the infestation. Part of this preventative maintenance plan includes servicing the traps every 4 months, with the last service occurring in January. The pest management company is scheduled to return to service the traps again in May. Dave will implement a process to have our custodial/maintenance staff regularly check the bait traps and report any irregularities so that Dave can contact the pest management company. Dave will also check with the company to see if it's possible to reduce the number of bait stations used in the affected areas while still remaining vigilant in our fight against the termites. Dave will report back to the committee.

The next meeting is scheduled for Monday, May 23, 2022